

**TOWN OF SOMERS  
BOARD OF FINANCE  
P.O. BOX 308  
SOMERS, CT 06071**

**BOARD OF FINANCE MINUTES  
SPECIAL MEETING  
AUGUST 2, 2010  
TOWN HALL CONFERENCE ROOM – 7:00 pm**

**I. CALL TO ORDER:**

Steve Krasinski called the regular meeting of the Board of Finance to order at 7:00 pm. Members: George Warner, Thomas Mazzoli, Michael Parker, and Marilyn Pronovost were present and constituted a quorum. Also present from the Selectman's office: Lisa Pellegrini and Joe Tolisano, and Town CFO, Kim Marcotte. Fire Chief Ed Pagani and Bill Boutwell, from the Board of Education, were also in attendance.

**II. AUDIENCE COMMENTS:**

None.

**III. DETERMINATION ON RESTORATION OF FUNDING TO TOWN AND BOE:**

Mr. Krasinski opened the discussion of possible restoration of funds:

- Board of Education - \$125,000.00
- Town - \$42,000.00

He added that these should be considered 2 separate Appropriations/Transfers and should not be combined. He asked for member input on a possible Appropriation/Transfer in the amount of \$42,000.00 from Fund Balance to Contingency Account. This would restore the Town budget reductions made by Ms. Pellegrini. Mr. Warner stated the BOF should have received line item details on the proposed restoration.

Mr. Parker asked Ms. Pellegrini how the \$42,000.00 would be allocated. She answered that the Town's most immediate need was for Computers and Servers, (30,297.00), as indicated on her CIP List. Mr. Parker suggested using CIP for the Computer needs, with the balance into Contingency Account.

*A motion was made by Mr. Parker to transfer \$30,297 to CIP for Computers as proposed by Ms. Pellegrini, with the balance of \$11,703 to be transferred to the Selectmen's Contingency Account; seconded by Mr. Mazzoli.*

Ms. Pellegrini pointed out that a Town Meeting would be necessary for the purchase of computers. She asked whether existing CIP funds could be allocated instead. Mr. Krasinski said the purchase needed to go to Town Meeting. Mr. Tolisano stated his understanding was that the BOF has the discretion to allocate CIP funds.

The motion on the transfer of \$30,297 to CIP with the balance to the contingency account made by Mr. Parker was rescinded.

*A motion was made by Mr. Warner to transfer \$42,000 to CIP Reserve Account, subject to a Town Meeting; seconded by Mr. Parker. In the vote that followed, Messrs. Krasinski, Mazzoli, Parker, and Warner voted to approve; whereas Ms. Pronovost abstained. The motion was passed.*

*A motion was made by Mr. Warner to allocate \$30,297 from CIP to Town Hall Computers, subject to a Town Meeting; seconded by Mr. Parker.*

Mr. Parker mentioned that CIP Funds (\$208,000) had already been voted upon, and approved. In order to expedite the computer purchase, he suggested simply allocating the computer expense from those monies. Both Mr. Krasinski and Mr. Mazzoli agreed it was within the BOF's ability to do so.

At this point, Mr. Warner withdrew his last motion.

Mr. Krasinski then moved the discussion to the Board of Education and restoration of \$125,000.00. He asked for a motion.

*A motion was made by Mr. Parker to approve \$125,000.00 as a supplemental appropriation for use by the Board of Education, subject to a Town Meeting; seconded by Mr. Mazzoli, and unanimously voted as approved.*

#### **IV. CAPITAL PROJECT ALLOCATIONS OF \$208,000 FOR FY 2011:**

Mr. Krasinski opened the discussion on CIP Allocations by reminding members that they have \$208,000 with an additional \$42,000 put into Reserve, as voted on earlier this evening. Members received copies of CIP Priority list, Expense & Revenue report on the Town ambulance, and Town Lease report for their review.

Ms. Marcotte told members that the ambulance had 486 billed calls last year; representing \$240,961 in revenue. Mr. Mazzoli asked what the collection rate was. Ms. Marcotte responded that approximately \$12,000 per year is uncollectable.

Mr. Parker asked the Chief to clarify the fuel and payroll costs on the expense report. Chief Pagani estimated the fuel costs to be \$5,000 - \$6,000 per year. Ms. Pellegrini and Mr. Tolisano stated that the payroll costs do not reflect the time of the 4 full time fire fighters who man the ambulances during the course of their normal work day due to OSHA and NFPA requirements. NFPA requires 4 firefighters on a truck and OSHA has a 2 person in – 2 person out rule for structure fires.

Mr. Tolisano asked about lease structure on a new ambulance. The Chief mentioned he has received 4 proposals. BOF asked the Chief to come back to them at their next regular meeting with the options and costs.

Mr. Krasinski asked members about allocating a specific amount to the ambulance. Mr. Parker suggested \$60,000 for the first year, subject to further detail back to BOF. Chief Pagani stated that the RFP is good for 90 days. He would be willing to bring the bids to the BOF. He finished by asking for the BOF's commitment to a new ambulance for the Town. Mr. Parker recommended allocating \$60,000, subject to the BOF's review of bids.

Members moved to item # 3 on the CIP List – State Police Building. Ms. Pronovost stated that she hadn't heard previously of any urgency with this building. Ms. Pellegrini informed them that the roof is deteriorated particularly the southern portion of the roof. The original plan was for the prison detail to perform the work however, they are no longer able to work on roofs. Mr. Krasinski questioned the ability for the roof to last another year. Ms. Pellegrini also pointed out problems with the garage doors. Mr. Parker questioned spending money on an old building. He suggested coordinating with the Fire Department to merge with the state police to create one public safety building. Ms. Pellegrini agreed to drop this project to a lower priority pending further investigation.

Ms. Pellegrini told the members that the Town Hall Phone System is antiquated, is experiencing system failures and there are no spare parts to continue patching the existing system. The BOF tabled the funding of this project.

Mr. Krasinski distributed copies from the BOE on their School Tech Funding request. He stated their request of \$30,000 for an E-Mobile Lab and \$50,000 for replacement PC's.

*Mr. Warner made a motion to make the following allocations from CIP: Ambulance - \$60,000; Town Computers - \$30,297; and BOE School Tech Funds – \$50,000.*

Mr. Tolisano addressed the BOE Technology Funds need. He recommended \$80,000 in order to make bulk purchase. Mr. Krasinski agreed, adding that the BOF had shorted BOE Technology last year. The other members, with the exception of Mr. Warner also agreed with the recommendation of \$80,000.

*Mr. Mazzoli made a motion to amend the above motion by increasing the BOE School Tech Funds allocation to \$80,000; seconded by Mr. Parker. In the vote that followed, Messrs. Krasinski, Mazzoli, Parker, and Ms. Pronovost voted to approve; whereas Mr. Warner voted as opposed. The motion was passed.*

## **V. MINUTES APPROVAL:**

- February 22, 2010 Regular Meeting
- March 22, 2010 Special Meeting
- March 22, 2010 Regular Meeting
- April 6, 2010 Special Meeting
- April 12, 2010 Special Meeting
- April 26, 2010 Regular Meeting
- May 5, 2010 Special Meeting
- June 28, 2010 Regular Meeting

Mr. Krasinski stated that due to the number of Minutes which need to be addressed, they should table this for this evening. Members should read all Minutes and plan on voting on them at the next meeting.

The Board members agreed to review and discuss these Minutes at the next Regular Board of Finance meeting.

## **VI. ADJOURNMENT:**

*A motion was then made by Mr. Mazzoli to adjourn the August 2, 2010, Board of Finance Special meeting at 8:32 pm; seconded by Mr. Parker, and unanimously voted as approved.*

Respectfully submitted,

Kimberly E. Dombek, Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING.